

CORPORATE POLICIES

CP36. CREDIT REPORTING – STATEMENT OF NOTIFIABLE MATTERS

This statement complements the Rondo Credit Reporting Policy and sets out a number of notifiable matters that must be disclosed to you when the Rondo Group of Companies (including Rondo Building Services Pty Ltd (ABN 69 000 289 207)) ("**Rondo**", "**we**" or "**us**") collects your credit-related information.

This statement contains information about credit reporting that applies to you if the following circumstances apply:

- you apply for credit to, or have credit provided by, Rondo; or
- Rondo deals with you in connection with an application for credit made by another customer or credit provided to another customer (for example, if you are a shareholder or director of a company obtaining credit or a guarantor or proposed guarantor for that credit).

Our handling of credit-related information is regulated by the *Privacy Act 1988* (Cth), the *Privacy Regulation 2013* (Cth) and the *Privacy (Credit Reporting) Code 2014* (together, the "**Credit Reporting Laws**").

Credit Reporting Policy

Our Credit Reporting Policy provides detailed information about how we manage your credit-related information. In particular, our Credit Reporting Policy includes details as to how you may exercise your rights to, amongst other things, access the credit eligibility information that we hold about you, correct your credit-related information and make a complaint to us about our handling of your credit-related information.

Our Credit Reporting Policy is available at <https://www.rondo.com.au/about/general-information/credit-reporting>

Credit Reporting Bodies and your credit-related information

If you apply for commercial credit or offer to act as a guarantor, we may disclose your credit-related information to a Credit Reporting Body ("**CRB**") or we may collect credit-related information about you from a CRB. Under the Credit Reporting Laws, CRBs are permitted to use and disclose your credit-related information.

Your credit-related information may be used by CRBs to include in reports provided to Credit Providers (such as Rondo) to assist them to access your credit-worthiness.

You have the right to request a CRB not to use your credit reporting information for the purposes of pre-screening of direct marketing by a Credit Provider. You also have the right to request a CRB not to use or disclose credit reporting information about you, if you believe on reasonable grounds that you have been, or are likely to be, a victim of fraud.

CMSA is an authorised provider to Rondo for Risk assessments, Client review and Debt collection matters.

Rondo deals with the following Credit Reporting Bodies:

Equifax Pty Ltd
 Customer Resolutions Team
 PO Box 964, North Sydney NSW 2059
<https://www.equifax.com.au>
 13 8332

CreditorWatch Pty Ltd
 GPO Box 276, Sydney, NSW, 2001
<http://creditorwatch.com.au>
 1300 501 312

Each of Equifax and CreditorWatch has a privacy policy which explains how they will manage your credit-related information. You can view the Equifax Privacy Policy by visiting <https://www.equifax.com.au/privacy>. You can view the Creditor Watch Privacy Policy by visiting <http://creditorwatch.com.au/privacy>.

Contact Us

If you would like to find out more information about our Credit Reporting Policy and related privacy practices, or if you would like a hard copy of this Statement of Notifiable Matters in hard copy form, please contact our Human Resource:

- By email to HR@rondo.com.au
- By post to:

Human Resource
Rondo Building Services Pty Ltd
PO Box 324
St Marys 1790



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Gareth Hirst
EXECUTIVE GENERAL MANAGER